

**MINUTES OF THE  
SEVENTIETH (70<sup>th</sup>) ANNUAL CONVENTION of the  
URBAN MUNICIPAL ADMINISTRATORS' ASSOCIATION OF SASKATCHEWAN  
Held at the TRAVELODGE HOTEL BY WYNDHAM, SASKATOON,  
JUNE 3 - 6, 2025.**

PRESENT WERE: 222 Delegates, 2 Fraternal Delegates, 83  
Sponsors/Exhibitors/Guests = 307

**TUESDAY, JUNE 3, 2025**

Registration began at 6:00 pm in the Galaxy A lobby, and the icebreaker started at 7:00 pm, held in the Galaxy A. Participants played the game "Who Dat" where they get to know the members of the UMAAS Executive Board. There were approximately 100 people who attended the icebreaker.

**WEDNESDAY, JUNE 4, 2025**

CALL TO ORDER

President Barry Elliott called the meeting to order at 8:00 am, Wednesday, June 4, 2025.

PRAYER

Lyndon Linklater opened the convention with a prayer.

WELCOME AND INTRODUCTIONS

President Barry Elliott introduced the Executive Board Members for the year 2024-2025.

PRESIDENT ADDRESS

President Barry Elliott started his speech with a land acknowledgment. He also expressed his thoughts to the people affected by the wildfire in the North, especially the UMAAS members. He expressed his appreciation to UMAAS for the opportunity to serve as President. He also expressed his gratitude to Kelly Hoare, Division 6 Director, who is retiring this year; the Urban Board of Examiners, as well as its Secretary, Brad Hvidston; the Executive Board Members; the Executive Director and the Executive Assistant for all the hard work and dedication that they provide to the organization.

President Elliott also announced that the Administration Committee will discuss the Resolution process and will be shared with members in the fall newsletter.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Jason Chorneyko presented his annual report on the Association's operations, outlining the various projects, programs, consultations, and initiatives in which UMAAS has been involved over the past year. He reported that as of the date, UMAAS has a total of 497 members. He also thanked the sponsors and trade show exhibitors for their continued support of UMAAS.

2024 CONVENTION MINUTES

Moved by Sarah Koshinsky from the Town of Allan, that the 2024 Annual Convention Minutes be approved as circulated.

CARRIED

2024 AUDITED FINANCIAL STATEMENT

Moved by Samantha Gilles from the Town of Fort Qu'Appelle, that the 2024 Audited Financial Statements, be accepted as circulated.

CARRIED

2025 AUDITOR'S APPOINTMENT

Moved by Kathy Reschny from the Village of Denzil, that Baker Tilly be appointed as UMAAS auditor for the year 2025.

CARRIED

#### BYLAW #1/25

Moved by Andrea Ehrmantraut from the District of Katepwa, that Bylaw #1/15 A bylaw to replace Bylaw #14, which is a bylaw to establish Advanced Certificates of Qualification, be introduced and read for the first time.

CARRIED

#### BYLAW #1/25

Moved by Cindy Baumgartner from the Town of Southey, that Bylaw #1/25 be read for the second time.

CARRIED

#### BYLAW #1/25

Moved by Krystal Bazylinski from the Town of Luseland, that we proceed with the third reading of Bylaw #1/25.

CARRIED UNANIMOUSLY

#### BYLAW #1/25

Moved by Wand Macleod from the Town of Lipton, that Bylaw #1/25 be read for the third time, adopted and attached hereto.

CARRIED

#### CONFERENCE KICKOFF

Kim Gartner, former UMAAS President and MLA for Kindersley-Biggar, talked about “Me, You and the People We Serve”. He shared his experience as an Administrator for more than 30 years.

#### BOARD OF EXAMINERS PRESENTATION

Brad Hvidston, Secretary of the Board of Examiners, discussed the Functions of the Board, Certification Requirements, and some concerns regarding the reciprocal agreement with the RM.

#### CALL FOR NOMINATIONS FOR PRESIDENT

Executive Director Jason Chorneyko conducted the Call for Nominations for President. Jim Weninger from the Town of Dalmeny nominated Barry Elliott, CAO for the Town of Maple Creek, for the President position.

No further nominations were received upon second or third call. Executive Director Jason Chorneyko declared Barry Elliott elected President by acclamation.

#### CALL FOR NOMINATIONS FOR VICE PRESIDENT

Executive Director Jason Chorneyko conducted the Call for Nominations for Vice President. Barry Elliott from the Town of Maple Creek nominated Janelle Desautels, CAO for the Town of Cabri, for the Vice President position.

No further nominations were received upon second or third call. Executive Director Jason Chorneyko declared Janelle Desautels elected Vice President by acclamation.

#### DIVISION MEETINGS

Division meetings were held from 11:00 am to 12:00 pm. Elections for the Division Director position for Divisions 2, 4 and 6 were held. Tamara Knight from the Town of Morse was re-elected for Division 2; Kyle Van Den Bosch from the Town of Central Butte was re-elected for Division 4; and Carly Hess from the Town of Borden was elected for Division 6.

#### NOON LUNCHEON

The following provided remarks at the noon luncheon:

- Councillor Randy Donauer, on behalf of SUMA and the City of Saskatoon
- Brad Dunlop, on behalf of SaskWater

Jean Marc Nadeau provided updates from SUMA; Kevin Madden provided updates from SUMAssure; and Carl Macdonald provided updates from Kinetic GPO.

#### PRESENTATION FROM JAMIE DENT

Jamie Dent, General Manager of MuniSoft, gave a presentation about *Cybersecurity*.

#### PRESENTATION FROM AINSLEY MURDOCK

Ainsley Murdock, Client Relations Manager with the Canoe Procurement Group of Canada, gave a presentation about *Group Purchasing*.

#### PRESENTATION FROM TODD REIMER

Todd Reimer, founder of Boots on the Ground, gave a presentation about *Leadership Tools*.

#### ANNUAL BANQUET, RETIREMENTS AND SOCIAL EVENING

Convention participants enjoyed the annual banquet, retirement awards, membership presentations, new certificate recognition and dance. MLA Kim Gartner spoke on behalf of Hon. Eric Schmalz, Minister of Government Relations. He also assisted with the presentation of membership pins, new certificates, and retirement awards. Raylene Checkly, RMAA Fraternal Delegate, and Shawna LeBlanc, MAA Fraternal Delegate, expressed their appreciation for being invited to the UMAAS Convention.

#### **THURSDAY, JUNE 5, 2025**

#### PRESENTATION FROM CURTIS SMITH

Curtis Smith, instructor at the Verbal Judo Institute, gave a presentation on *Handling Difficult Conversations*.

#### PRESENTATION FROM FRANZ GANGL

Franz Gangl, Vice President of Records and Information Management at Government Frameworks, gave a presentation on *Forms Automation and Records Management*.

#### NETWORKING AFTERNOON

Delegates participated in a networking afternoon with a choice of either a Texas Scramble Golf Tournament at Valley Regional Park in Rosthern, SK, or a tour and pamper day at Manitou Springs and Mineral Spa in Watrous, SK. The golf tournament and tour were followed by a networking evening, "karaoke night," held at Galaxy A.

#### **FRIDAY, JUNE 6, 2025**

#### ASSOCIATE MEMBERS MEETING AND ELECTION

The associate members' meeting and election took place from 8:00 am to 8:15 pm. Heather Sten from the Village of Canwood was elected as the Associate Director.

#### PRESENTATION FROM AVENUE LAW

John Mansbridge, an Associate from Avenue Law, gave a presentation about *Municipal Appropriation* and Cameron Christensen, an Associate from Avenue Law, gave a presentation about *Bylaw Enforcement*.

#### PRESENTATION FROM KELLY GOYER

Kelly Goyer, Director of Field Services at Multi-Material Stewardship Western, provided updates about *SK Recycles and Phase 2 of the Recycling Program*.

#### PRESENTATION FROM RICHARD BECK

Richard Beck, TSS Coordinator, provided updates about *the Targeted Sector Support Program*.

#### PRESENTATION FROM ADVISORY SERVICES

Kelli Timmermann and Carrie Turnbull, Municipal Advisors, presented "*Tips and Tricks for Municipal Administrators*."

#### PRESENTATION FROM CHRIS COSTLEY

Chris Costley, Program Head for the Diploma in Accounting, Management, and Municipal Administration, gave a presentation about *the Saskatchewan Polytechnic Municipal Administration Specialty Program*.

COACHES CORNER

Rodney Audette from the Town of White City, Brad Hvidston from the City of Yorkton, and Kelli Timmermann from the Ministry of Government Relations provided tips on addressing municipal administration challenges and Council-CAO relations.

INTRODUCTION OF THE 2025-2026 EXECUTIVE

President - Barry Elliott, Maple Creek

Vice President – Janelle Desautels, Cabri

Division 1 - Brandi Morissette, Oxbow

Division 2 - Tamara Knight, Morse

Division 3 - Lindsay Nordmarken, Young

Division 4 - Kyle Van Den Bosch, Central Butte

Division 5 - Melissa Dieno, Wakaw

Division 6 - Carly Hess, Borden

Division 7 - Meredith Norman, Northern Village of Denare Beach

Associate Director - Heather Sten, Canwood

Executive Director - Jason Chorneyko, Wynyard

Executive Assistant - Lovely Magnaye, Tisdale

ADJOURNMENT

President Barry Elliott declared the convention adjourned at 12:03 p.m.

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President

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Executive Director